

Maine Crafts Association Complementary Jury Submission Form

Maine Craft Portland | 207.808.8184

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INSTRUCTIONS Submit this form with samples of your work & jury fee (see reverse for rates)

IF SUBMITTING FOOD PRODUCT Please include a copy of your Maine food processing license with your submission. Vendors without a current Maine food processing license do not qualify.

Retail Gallery Preference: **Maine Craft Portland** **Center for Maine Craft** I am a Maine resident

Name _____ Submission Date _____

Business Name* _____

*Is a viable bank account associated with this name? Yes No

Address _____ City _____ Zip code _____

Phone _____ Email _____

Product _____ Website _____

Are you a current member of the MCA? (and if so which level): _____

The Center for Maine Craft is responsible for the safe storage of samples for 30 days from the date you receive your jury letter. Do you plan to pick up your samples? Yes No, forfeit my samples

I understand that my samples will be forfeit if they are not retrieved after 30 days

Please list sample work submitted to the Complementary Jury, along with retail price (actual selling price to customers). Most work will be on a consignment basis; limited wholesale opportunities do exist. Vendors must price their product at the Center within 5% of the price it is listed elsewhere (studio, other stores + galleries, trade shows, etc.)

ITEM DESCRIPTION

RETAIL PRICE

- | | |
|----------|-------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |

What is your lead time on orders/reorders?

Please list any other relevant information about your work, (you may use a separate sheet if necessary):

COMPLEMENTARY JURY SUBMISSION CHECKLIST

- Jury Fee
- Sample(s) of work
- Complementary Jury Submission Form

(Continued on Reverse)

Maine Crafts Association Complementary Jury Information

The Complementary Jury is for “non-craft” items that complement other work within the MCA Retail Galleries. Items in this category are reviewed on a rolling basis at the Center for Maine Craft + Maine Craft Portland:

Books	Cards	Calendars	CDs
Candles	Food Products	Prints	Photography
T-shirts	Pet Products	Personal Care	DVDs

INSTRUCTIONS To be considered, please submit samples of product, Complementary **Jury Form** and jury fee to the **Center for Maine Craft** or **Maine Craft Portland**. Your jury submission will be considered first for the gallery in which you prefer to be represented, however, the MCA Retail Gallery Managers reserve the right to rotate or transfer work from a retail gallery at their discretion; this decision is based on sales income and space limitations within each store. A 70% difference in inventory must be maintained between the MCA Retail Galleries, meaning you will likely only be represented in one store if you are accepted.

JURY RESPONSE Applications will receive a jury response within two weeks of submitting their work for review. Please understand that during busy summer months, submission response time will be delayed. Due to space limitations in certain media categories, an artist may not receive an order for up to 8 months from their acceptance date.

JURY FEES All jury applicants are required to pay a jury fee *except* MCA Professional and Emerging members.

Non-Members	\$15
MCA Basic Members	\$10
Individuals within MCA Institutional memberships	\$10

MEMBERSHIP If/when your product is accepted and ordered you will be required to maintain a Retail (\$25) level membership. Prints and Photography require a Professional (\$100) level membership. Membership renewal occurs annually by December 31st. Anyone can become a member of the MCA, but to be represented in our Retail Galleries, applicants must be current seasonal (6 month minimum) or year-round residents of Maine.

SALES The MCA takes most work in on a consignment basis; limited opportunities for wholesale do exist (consignment trial period may first be required). Consignment is a 60/40 split, 60% going to the artist and 40% to the MCA.

ARTIST REQUIREMENTS Applicants must be professional, capable of producing work of consistent quality and responsible for fulfilling orders obtained from the MCA Retail Galleries. All work represented in the MCA Retail Galleries must be original and created by the artist or under the artist’s direct supervision. Applicants must submit only their own work, not that made by others. All work must be original and handmade in Maine or with the use of appropriate equipment and tools. Seconds and work of inferior quality are not permitted. Applicants must agree to abide by the general terms and conditions of Center for Maine Craft and Maine Craft Portland as stated in this document.



The Maine Crafts Association believes strongly in the benefits offered to its members. The MCA galleries are retail outlets for craft, but in addition to offering a sales venue through our galleries, MCA also offers educational, marketing, networking, and support services to craft artists. We strongly urge all MCA members to take advantage of these important benefits.

For more information about membership levels and benefits, visit www.mainecrafts.org.
